

**Wasco County Library Service District  
Board Meeting  
February 18, 2025  
The Dalles Public Library and via Zoom**

**Board members present:** Mary Beechler, Dave Mason, Corliss Marsh, Rita Rathkey, Tina Coleman

**Staff members present:** Jeff Wavrunek, Sarah Tierney, Valerie Stephenson, Rita Squires

**Called to order:** The meeting was called to order at 4:31 by Dave Mason

**Minutes:** It was questioned about where it says that Social Media Policy was “moved to approve, with changes, the vote was unanimous;” but on the agenda it’s for the second reading. It was clarified that the vote was to approve the wording changes, not the policy itself, that were proposed prior to the second reading. It was agreed that the January minutes need to be amended to strike “approve the policy” and it should say “wording change to the policy.” Rita Rathkey moved to approve the minutes, as amended; seconded by Mary Beechler. The vote was unanimous; and the minutes were passed.

**Visitors or interested parties:** None

**Director Reports:** Reports are now being submitted via email prior to the meetings. Clarification was asked regarding the weeding at the Dufur library. It was explained that things, such as classics, would probably not be weeded; but other things that had not checked out in more than 5 years would have to go.

**Old Business:** Ethics statement came from ALA; the purpose is affirming that we are doing things in common with other non-profits; and is something that would be brought up each year in the annual meeting. There was a discussion regarding the wording; is this what we want it to say, or tweak it to more clearly reflect us (changing “trustee” to “board member” for example). It was decided to discuss this again at the March meeting, after each board member has had more time to think about the wording.

Second Reading of Social Media Policy – Corliss moved to approve, seconded by Rita Rathkey; the vote was unanimous and the policy passed.

Word Wagon – Jeff has done some research, and will be getting AT&T for Wi-Fi. The iPhone 16 has a feature that reverts to satellite when Wi-Fi is not available, but so does

the iPhone 14, which is cheaper. This is what will be purchased for use on the bookmobile.

Storage shed – This has been approved, and will be shared with city maintenance, the library, and Friends of the Library.

Privacy booth – finally got the correct shelving for the big unit; they are both being used every day.

Library Board terms – Rita Rathkey, Dave Mason, and Corliss Marsh are all up for renewal this year. Rita has agreed to serve again, Dave says he will not; Corliss will consider, if no one else is interested. Dave recommended contacting Janet Hamada, at Next Door, regarding a program they offer, to help fill board openings.

Jeff just finished talking to Matthew Klebes, City Manager for The Dalles; and let Dave know that the meeting he had scheduled with him has to be postponed. There was a brief discussion, with the board agreeing that it needs to happen sooner, rather than later. The whole board wants to be involved, as the purpose of the meeting is to talk about the IGA, which the City is already not following.

County financial update – Jeff will talk to the county financial officer regarding this.

**New Business:** Strategic plan, Jeff will contact Darcy Hanning about hiring someone. After a brief discussion, it was decided that this should be done in the spring; waiting any longer could be intimidating to new board members.

Maupin MOU update – Monday afternoon there will be a meeting with City of Maupin to start the conversation. Members of the board are there to guide; but this is between the district and the City of Maupin. Want to make sure to let them know the district's need; and find out what their needs and expectations are.

Update regarding budget, administrative fees - The administrative fee for next year is not known at this time. Within the next two years the elevator will have to be replaced; and the roof within three years. The Library needs to look at expanding the children's space; Jeff is setting aside money for a feasibility study. Money for the new storage shed was not originally budgeted for. The Library will pay for their part, Friends of the Library will pay a portion, and the City of The Dalles will be responsible for their part.

OLA Conference – Some board members are interested in attending; and a reminder that Valerie will be on a panel discussion at the conference.

**Financial Review:** The board would like to know how the money being processed by the County looks; they would like a report similar to what the City of The Dalles provides. Jeff assured them that any unexpended funds will rollover, just like the City's.

**Next Meeting:** Will be at 4:30 on Tuesday, March 18<sup>th</sup> in The Dalles; the April meeting will be in Maupin.

The meeting was adjourned at 5:47 p.m.

**Wasco County Library Service  
District, Board of Directors**

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Dave Mason, Chairman

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Rita Rathkey, Vice Chairman

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Corliss Marsh, Board Member

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Mary Beechler, Board Member

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Tina Coleman, Board Member