

**Wasco County Library Service District  
Board Meeting  
Tuesday, June 17, 2025  
Location: The Dalles Public Library & Zoom**

**Board Members Attending:** Dave Mason, Mary Beechler, Rita Rathkey, Corliss Marsh, Tina Coleman

**Staff Members Attending:** Jeff Wavrunek, Valerie Stephenson, Rita Squires

**Visitors or Interested Parties:** none

**Meeting called to order:** 4:31 p.m.

**Minutes:** after a brief discussion regarding wording, Rita Rathkey moved to approve the minutes as amended, seconded by Mary Beechler; the vote was unanimous

**Director's Reports:** were submitted via email. There was a question regarding the bookmobile that is being sent for repair work; the seat has still not been fixed, it has not worked since it was received. There was another question regarding Dufur's kick-off for summer reading. Unable to be answered, as Sarah was not at the meeting.

**Old Business:** Strategic Planning – stakeholders, who will they be? Need to think about timing of meetings, and staff involvement; will need input from parents, business owners, library staff, and more. Make sure that there is more diversity by including other interested parties. Jeff will check to see if Darci is available for a work session to discuss some of the questions the Board has before the July meeting. There was a discussion regarding the advantages of creating shared Google docs for all the forms, minutes, policies, etc. It was agreed that if such a thing were created, it would be “view only” so that inadvertent changes cannot be made.

By-Laws – second reading; a discussion as to whether or not “Order of Business” needs to be included in the By-Laws. The consensus was yes. There was a brief discussion as to terms of office.

Budget Update – the new assistant director will begin effective July 1<sup>st</sup>.

**New Business:** Board vacancies – the three openings were discussed; Mary Beechler moved to accept the reappointment of Corliss Marsh and Rita Rathkey, as well as the appointment of Mary Jo Commerford-Brady; seconded by Tina Coleman. The vote was unanimous.

Maupin MOU – everything is covered, and it has been passed by the City of Maupin.

Dufur MOU – Tina Coleman was not sure when to start contacting people, as it is a lot of new people, both for the school district and City of Dufur. They are not yet in place. The MOU will be between the library district, the school district, and the City of Dufur.

July annual meeting – discussion of who offers training to new members. Reminder that at this meeting they will be signing the ethics statement. Review the IGA has been added to the calendar for November.

Board self-review – Dave reported on the results. There was a discussion of how they did overall, as this has never been done before.

**Financial Review:** no concerns, everything looks good.

**Next meeting:** will be held July 15, 2025 at 4:30 p.m. in The Dalles

**Meeting adjourned:** at 5:54 p.m.

At the end of the meeting, letters addressed to each of the library board members individually were passed out. If necessary, the content of the letters will be discussed at the next Board meeting.

**Wasco County Library Service  
District, Board of Directors**

---

Dave Mason, Chairman

---

Rita Rathkey, Vice Chairman

---

Corliss Marsh, Board Member

---

Mary Beechler, Board Member

---

Tina Coleman, Board Member